



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Tuguegarao, Cagayan
(042) 540-6519

NOTICE TO PROCEED

BEST GLOBAL ENTERPRISES CORP.
Tagaytay, City

Sir/Madam,

The attached Purchase Order No. 2024-08-0387 are already approved so NOTICE is given to IT BEST GLOBAL ENTERPRISES CORP. for the purchase office supplies requested by M. Balrata - LIBRARY with PR No. 2024-03-0726. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK L. VILTA, DT
University President

AUG 20 2024

I acknowledge receipt of this Notice on:

Name of the Representative of the of the bidder: BEST GLOBAL ENTERPRISES CORP.

Authorized Signature: